

RSVP PASSPORTS
8013 LADERA VERDE DR.
AUSTIN TEXAS 78739

Letter of Authorization (LOA) - Backup copy

(Include this page Inside the FedEx Envelope)

Please carefully read the information below before completing this Letter of Authorization

An individuals person information cannot be released by the US government to another party without the written consent of the individual under the provisions of the Privacy Act of 1974 (5 USC 552a). As a result, an employee at the U.S. passport agency cannot discuss the details of your passport application with a third party without your written consent.

Please check all that apply:

- ☒ I authorize stated below to submit my passport application to the passport agency and pick up the passport from a U.S. passport agency on my behalf.
- ☒ I authorize the passport agency to disclose to the company listed below any requests for future documentation and/or information that may arise in connection with my passport application, and I authorize the company to respond to such requests under my direction.
- ☐ I do not authorize the passport agency to disclose to the company listed below any requests for future documentation and/or information that may arise in connection with my passport application. I want the passport agency to contact me directly should an issue arise with my passport application that concerns matters other than the date on which the passport will be ready for pick-up from the passport agency.

Applicant Information

(NOTE: All of the information below may ONLY be filled out by the applicant, parent, or legal guardian, or person legally acting in loco parentis)

(Last Name)

(First Name)

(Middle Name)

Applicant Phone No: _____

Date: _____

(Area Code-XXX-XXXX)

(MM/DD/YYYY)

Courier Company's Name: _____

RSVP PASSPORTS

Applicant's signature: _____

(If the applicant is under the age of 16 the parent (s), legal guardian (s), or person legally acting in loco parentis must sign)